***CRYSTAL FORTUNE***

Lp52b Hillview Drive Lavantille Road Village San Juan

Date of Birth: 29th April, 1989

Telephone :335-7991 /675-4659

***OBJECTIVE:***

My objective is to obtain a position within a professional organization, where I can utilize my skill, organizational abilities and add productivity, whilst contributing to the enhancement of the company’s operations.

***BEHAVIOURAL SKILLS & COMPETENCES*:**

1. Ability to complete any project no matter how arduous, and within deadline to my committed and assiduous nature.

2. Communication skills-Capacity to transmit information accurately and understandably as well as actively give and receive constructive feedback.

3. Effective interpersonal relation: Oral and Written

4. Organized, self starter, detail oriented, with excellent communication skills.

5. To be effective at any task given, by learning and obtaining skills to spread to others.

6. I wish to gain a wealth of knowledge and understanding which I would in turn disseminate to my colleagues, co-workers and peers

***EDUCATIONAL INFORMATION***

**CUMPUTER SKILLS TRAINING CENTER**

CUMPUTERLITERACY

**SSS SCHOOL OF KNOWLEDGE LTD**

NURSE’S AIDE

**EL SOCORRO REGIONAL LIFE CENTER (SERVOL)**

HOME HEALTH AIDE COURSE

**SAN JUAN LIFE CENTER (SERVOL)**

ADOLESCENT DEVELOPMENT PROGRAMME (ADP)

**SAN JUAN LIFELONG LEARNING CENTER**

BASIC DRESS MAKING

**BARATARIA SECONDARY COMPREHENSIVE SCHOOL**

PRINCIPLES OF BUSINESS GEN. 3

ENGLISH A GEN. 3

**CUREPE JUNIOR SECONDARY SCHOOL**

**FEBEAU GOVERNMENT PRIMARY SCHOOL**

**Currently pursuing Mathematics**

***WORK EXPERIENCE***

**PRE-SCHOOL ASSISTANT**

PRESTIGE PRE-PRIMARY SCHOOL

**JOB TRANING THROUGH SERVOL AS A TRAINEE NURSE AT:**

J’S CONVALSECENT HOME 2MTHS

MEDICAL ASSOCIATES 2MTHS

***EMPLOYMENT HISTORY***

J’S CONVALESCENT HOME 2YRS

CARING HANDS NURSING HOME 1YR

PRESTIGE HOLDINGS LTD (**KFC OUTLET**) 4YRS

***CURENTLY EMPLOYED***

MAGIC MIST SERVICE LTD

***COMMUNITY SERVICES***

SAN JUAN POLICE YOUTH CLUB

***REFERENCES***  Twanna Jack 681-5721 Declan Alleyne 388-7433

Paula David 338-8789